

JENA WILSON, NCIDQ, LEED Green Associate

Hospitality Interior Designer

Licensed Designer with 13+ years of experience in hospitality interiors, delivering concept-driven designs for global hotel brands. Seeking to leverage design expertise across real estate development, brand or ownership roles to create impactful, market-ready environments.

EXPERIENCE

CONTACT

- › +1(904) 718-1838
- › JenaWilsonDesigns@Gmail.com
- › www.JenaWilson.com
- › Chicago, IL

ACCREDITATIONS

- › NCIDQ, License Certificate No. 32047
Date Obtained: September 2016
- › LEED Green Associate
Date Obtained: May 2024

BOARD SERVICE

- › NEWH CHICAGO CHAPTER
Membership Director | 2024-2025
VP of Development | 2026

EDUCATION

FLORIDA STATE UNIVERSITY

2008-2012

Tallahassee, Florida

College of Visual Arts, NASAD Accredited

School of Art and Design

CIDA Accredited

Bachelor of Science Degree, Interior Design

Minor: General Business

GPA: 3.43, Dean's List

○ PYR | PIERRE YVES ROCHON | SENIOR PROJECT DESIGNER

CHICAGO, IL | SEPTEMBER 2023 - SEPTEMBER 2025

- › Organized and directed the preparation of design documents from Conceptual Design to Construction Administration
- › Oversaw design team's day-to-day work efforts
- › Prepared design presentations and assisted Design Principal in client presentations
- › Directed the development of detailed design solutions, solving functional requirements and meeting client's project design criteria
- › Managed design and technical consultant coordination

Project List:

Corinthia Riyadh, Saudi Arabia; New Build
Ritz Carlton Reserve Abu Dhabi, U.A.E.; New Build
15 Central Park West Amenities Spaces; NYC; Renovation

○ HBA DUBAI | HIRSCH BEDNER ASSOCIATES | PROJECT DIRECTOR 2019-2022

SENIOR DESIGNER 2018-2019

DUBAI, U.A.E. | MARCH 2018 - APRIL 2022

- › Managed client expectations, team communication and consultant coordination
- › Project Management from conception of project proposal through completion, construction documentation production and oversight, construction administration, and building client relationships
- › Set vision and direction for design concept; including material palettes, reviews, and provide feedback to the team for development
- › Managed scheduling, staffing, and project set-up with clients, sub-contractors, vendors and contractors
- › Provided mentorship and guidance for team and staff

Project List:

Four Seasons Riyadh, Saudi Arabia; Renovation
JW Marriott Riyadh, Saudi Arabia; Renovation
Intercontinental Dar Al Iman, Saudi Arabia; Renovation
Intercontinental Dar Al Hijra, Saudi Arabia; Renovation
Zaha Hadid Opus Hotel, Dubai, U.A.E.; New Build
St. Regis Hotel Apartments, Dubai, U.A.E.; New Build
Kempinski Amman, Jordan; Renovation
Hilton Garden Inn Salalah, Oman; New Build

○ THE GETTYS GROUP | DESIGNER III

CHICAGO, IL | JANUARY 2016 - FEBRUARY 2018

- › Managed projects in a self-directed manor through all stages of design
- › Conducted site visits to survey and meet with clients
- › Generated construction documents and FF&E specifications
- › Intern Coordinator; Interview, hire and oversee the internship program

Project List:

Marriott Lincolnshire, Illinois; Renovation
InterContinental Indianapolis, Indiana; New Build
Conrad Chicago, Illinois; Lobby Renovation
Hilton Buena Vista Palace, Florida; Renovation
Sheraton Philadelphia, Pennsylvania; Guestroom Renovation
Boutique San Antonio, Texas; New Build

JENA WILSON, NCIDQ, LEED Green Associate

Hospitality Interior Designer

○ LOONEY & ASSOCIATES | DESIGNER

CHICAGO, IL | OCTOBER 2012 - OCTOBER 2015

- › Collaborated on hotel interiors projects, including programming, conceptual, schematic, design development and contract administration
- › Selected and specified FF&E, color palettes and materials
- › Generated program documents including guestroom matrix
- › Reviewed shop drawings and submittals
- › Vendor liaison; Scheduled and met with vendors for new product presentations

Project List:

Hilton West Palm Beach, Florida; New Build

Hilton Chicago, Illinois; Renovation

Hyatt Magnificent Mile Chicago, Illinois; Renovation

○ N.D. DESIGNS, INC. | INTERN

TALLAHASSEE, FL | JANUARY - AUGUST 2012

- › Provided space planning and furniture layouts for residential projects
- › Researched and specified FF&E products, materials and finishes
- › Assisted with installations
- › Communicated with contractors, vendors and clients

○ BASS & BASS, LTD. | INTERN

TALLAHASSEE, FL | MAY - DECEMBER 2011

- › Prepared design plans, elevations and details
- › Provided programming and space planning analysis
- › Participated in site analysis, including survey of existing conditions and field measurements

PROFESSIONAL ACHIEVEMENTS

- › Hospitality Design Expo Best Booth Award for design of Valley Forge Fabrics Booth | 2017
- › Winner of Valley Forge's FRESH Fabric Design competition | 2015
- › Published in Hospitality Design Magazine | May 2015
- › Vice President of the FSU ASID Chapter | 2010-2012
- › Vice President of Interior Design Student Organization | 2010-2012
- › Meritorious Achievement Award received for Furniture Design Project
- › Published in SIX, College of Visual Arts Publication
- › Featured in FSView Newspaper for Furniture Design Project
- › Seminole Torchbearer- Leadership Award
- › Docent at the Florida Governor's Mansion

SUMMARY OF QUALIFICATIONS

- › Certified Interior Designer with 13+ years of experience, with a focus in hospitality interiors
- › Strong leadership, organization, communication and relationship management skills
- › Strong knowledge of the design process, knowledge of furniture, finishes, materials, color selections, and specifications
- › Experience with construction document preparation
- › Proficient with AutoCAD, Spexx/SpecSource, Photoshop, and InDesign
- › Graphic and visualization skills to effectively communicate design ideas
- › Team leader and team player